**Automated Teller Machine**

**With**

**Flow Chart**

**Automated Teller Machine (ATM): ATM** is used for withdrawing cash and enquiring about your account balance details, you can withdraw your money easily through the ATM 24/7.

**Withdrawal of cash:**

**Prerequisite:**

* You should have a bank account and an ATM card to withdraw cash.
* You should have a balance in your account to withdraw cash.

Procedure:

A picture containing cash machine, person, indoor, printer

Description automatically generated

1. Insert your ATM card into the ATM machine as shown in the above picture.

A picture containing indoor, person, remote, game

Description automatically generated

1. Use the keypad to enter your 4-digit ATM pin number.

Note: do not share your ATM pin with anyone; make sure no one is watching you before entering the pin number.

Be careful while entering the Pin number, as a wrong pin will block your card.

A picture containing text, cash machine

Description automatically generated

1. On the ATM screen, you can see different transaction options, such as deposit, transfer, withdrawal of money, language change, etc.
2. For cash withdrawals, you need to select the withdrawal option.
3. After selecting the withdrawal option, the screen will display different account types.

i.e.: Savings account or Current account, select your account type.

1. Now enter your withdrawal amount in multiples of 100.

Note: make sure that you do not enter a withdrawal amount of more than the balance in your account.

1. Press Enter.

A picture containing text

Description automatically generated

1. Now collect the cash from the lower slot of the Machine. (As shown in the above picture)
2. Now the machine asks for a print receipt option, you can choose the option Yes or No.
3. Now collect your card from the Machine.

**Graphical user interface

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